

Package Name:
Spec. No.:

Letter of Proposal

(To be Submitted in First Envelope Bid i.e. in Technical Cover on Portal)

Proposal Ref. No.

Date:

To,

C&M

Central Transmission Utility of India Limited

(A wholly owned subsidiary of POWERGRID)

10th floor, IRCON International Tower-1, Plot No. 16

Sector-32, Gurugram - 122001, Haryana

Name of Package:

Dear Sir,

- 1.0 Having examined the RfP Documents, including Amendment/Addenda the receipt of which is hereby acknowledged, we the undersigned, offer to deliver services as per provisions of Terms of Reference (ToR) under the above-named package in full conformity with the said RfP Documents. In accordance with provisions of the RfP Documents, we hereby submit our Proposal, in two envelopes i.e. First Envelope & Second Envelope (to be opened subsequently).
- 1.1 We meet eligibility requirements and have no conflict of interest in accordance with Clause 2.5 Section-III (Conditions of Contract).
- 1.2 We shall render all the services under the subject assignment from within India only. No services are envisaged to be taken from sources / personnel from abroad.

Package Name:
Spec. No.:

2.0 Attachments to the Letter of Proposal:

2.1 In line with the requirement of the RfP Documents, we enclose herewith the following Attachments to this Letter of Proposal:

- (a) Attachment 1 : Bid Security or documentary evidence in support of exemption of Bid Security (*submission of Hard copy in "Original" and uploading of Scanned Copy*).
- (b) Attachment 2 : Bidder's Credentials towards Technical Evaluation Criteria (*uploading of Scanned Copy and Uploading of Scanned Copies of documentary evidence in support of Bidder's qualification*)

The documentary evidence of the Bidder's eligibility to bid shall establish to the Employer's satisfaction that the Bidder, at the time of submission of its bid, is eligible as defined in ITB Clause 2.

The documentary evidence defining (i) the constitution or legal status; (ii) The principal place of business; (iii) The place of incorporation (for bidders who are corporations); or the place of registration and the nationality of the Owners (for applicants who are partnerships or individually-owned firms); (iv) In support of meeting the Technical experience, self-certified copy of Contract/ Award Letter and Utility Certificate.

The complete annual reports together with Audited statement of accounts of the company for last three years of its own (separate) immediately preceding the date of submission of bid. The Bidder shall also furnish documentary evidence/ declaration regarding Financial re-structuring of the company, if any.

If the opening of the bids pursuant to Clause 19.0 or the Technical Evaluation pursuant to ITB Clause 26.2 is carried out after 30th September, the bidder shall be required to submit the complete annual reports together with Audited statement of accounts of the company for the immediately preceding Financial Year except in cases where the Board of the Company/ Registrar of Companies has granted extension of time for finalization of accounts, for which the bidder has to submit requisite documentary evidence. In case of Bidder's failure to submit the same along with the Bid or subsequently pursuant to Clause 20.0, the Bid shall be rejected.

- (c) Attachment 3 : Undertaking regarding unconditional acceptance of Provisions of RfP documents (*uploading of Scanned Copy*)

(d) Attachment 4 : Information for E-payment, PF details and declaration regarding Micro/Small & Medium Enterprises (*uploading of Scanned Copy*)

(e) Attachment 5 : Power of Attorney (*submission of Hard copy in "Original" and uploading of Scanned Copy*)

A power of attorney, duly notarized, indicating that the person(s) signing the Proposal has(ve) the authority to sign the Proposal and thus that the Proposal is binding upon the Bidder during full period of its validity, in accordance with Clause 12.0 below.

Further, Bidder shall furnish copy of partnership deed, in case of partnership firm, Memorandum and Articles of Association, in case of limited company, ownership certificate in case of sole or proprietorship firm.

Bidder shall furnish this PoA in its own format.

(f) Attachment 6 : Certification by the Bidder as per DoE Order in line with Clause 2.2 (*uploading of Scanned Copy*)

(g) Attachment 7 : Affidavit of Self certification regarding Minimum Local Content in line with PPP-MII order (*submission of Hard Copy in 'Original'*), to be submitted on a non-judicial stamp paper of Rs. 100/-.

In line with the PPP-MII order, the bidder shall submit the Affidavit of self-certification, in original, indicating the percentage of Local Content and certifying that the item offered meets the Minimum Local Content and shall give details of the location(s) at which value addition is made, as prescribed in the PPP-MII Order, on a non-judicial stamp paper of Rs. 100/-.

Further, Self-certification submitted by the bidder may be verified randomly by the committee constituted as per PPP-MII order. In case of false documents/ misrepresentation of the facts, requisite action against such bidder will be taken based on the recommendation of the committee and in line with provisions of the Integrity pact.

Bidder may note that the other directions of Nodal Ministry as identified under PPP-MII order shall also be suitably considered in regard to verification/ action of the certificate

Package Name:
Spec. No.:

- (h) Attachment 8 : Declaration by the Bidder regarding events encountered pursuant to Clause 2.4 (*uploading of Scanned Copy*)
- (i) Attachment 9 : Integrity Pact (*submission of Hard copy in "Original" and uploading of Scanned Copy*)

The Bidder shall complete the accompanying Integrity Pact, which shall be applicable for bidding as well as contract execution, duly signed on each page by the person signing the bid and shall be returned by the Bidder in two (2) originals alongwith the Techno - Commercial Part in a separate envelope, duly superscripted with 'Integrity Pact'. The Bidder shall submit the Integrity Pact on a non-judicial stamp paper of Rs. 100/-.

- (j) Attachment 10 : KMP Declaration (*uploading of Scanned Copy*)
- (k) Attachment 11 : Information regarding Ex-employees of CTUIL/ POWERGRID in our Organization (*uploading of Scanned Copy*)
- (l) Attachment 12 : Declaration by the bidder for 'Code of Integrity for Public procurement' (*uploading of Scanned Copy*)

The bidder shall furnish in its bid the declaration about abiding by a 'Code of Integrity for Public Procurement' in accordance with Clause 38, Section-III-Conditions of Contracts.

Bidder's failure to submit the 'Declaration for Code of Integrity for Public procurement' along with the Bid or subsequently pursuant to Clause 20 of Section-III shall lead to outright rejection of the Bid

3.0 We are a Micro and Small Enterprise (MSE) registered with, a designated Authority of GoI under the Public Procurement Policy for MSEs Order, 2012, Notification dated 01/06/2020 read in conjunction with related notifications issued from time to time for such enterprises. (To be filled by MSE Company only).

4.0 We have understood the instructions and the terms and conditions mentioned in the enquiry furnished by you and have thoroughly examined the terms and conditions laid down by you in the RfP documents for Engagement of consultant and are fully aware of the nature of consultancy services required.

Package Name:
Spec. No.:

- 4.1 We declare that as specified in Clause 9.0 of Section-III: Conditions of Contracts of RfP Documents, prices quoted by us shall be Firm & Fixed and shall not be subject to any adjustment during course of the Contract.
- 5.0 We declare that we are making the offer on a single source responsibility basis.
- 6.0 Our Proposal shall remain valid for acceptance for a period of 180 (One Hundred and Eighty) days from Bid submission end date of the First Envelope Proposal.
- 7.0 We have not made any deviations from the requirement of the RfP document and we have also not made any tampering or changes in the RfP documents on which the Proposal is being submitted and if any tampering or changes are detected at any stage, we understand the Proposal will invite summary rejection /the contract will be liable to be terminated, even if Award has been issued.
- 8.0 We understand that you are not bound to accept the lowest or any Proposal you may receive.
- 9.0 We are aware that the Price Schedule do not generally give a full description of the Work to be performed and we shall be deemed to have read the Terms of Reference and other sections of the RfP Documents to ascertain the full scope of Work while filling-in the rates and prices in Second Envelope.
- 10.0 We declare that prices quoted by us in second envelope includes all charges including GST. However, we understand that the GST shall be paid as per GeM terms & Conditions. We further agree that the entered prices shall be deemed to cover for the full scope as aforesaid, including overheads and profits.
- 11.0 We hereby declare that only the company, persons of firms interested in this proposal as principal or principals are named herein and that no other company person or firm other than the one mentioned herein have any interest in this proposal or in the contract to be entered into, if are awarded this contract, and that this proposal is made without any connection with any other persons, firm or party, likewise submitting a proposal and that this proposal in all respect for and in good faith without collusion or fraud.

Package Name:
Spec. No.:

12.0 We, hereby, declare that we, along with our associate/Collaborators/Sub-contractors/sub-vendors/ consultants/ service providers shall strictly adhere to the Whistle Blower and Fraud Prevention Policy of Employer.

We, along with our associate/Collaborators/Sub-contractors/sub-vendors/ consultants/ service providers shall observe the highest standard of ethics and shall not indulge or allow anybody else working in their organisation to indulge in fraudulent activities during execution of the contract and would immediately appraise the Employer about any fraud or suspected fraud as soon as it comes to our notice.

Date :

Printed Name :

Place :

Designation :